



OROVILLE CITY COUNCIL

Table Mountain Golf Course
2700 Oro Dam Blvd W
Oroville, CA 95965

April 09, 2024
SPECIAL MEETING
OPEN SESSION 11:30 AM
AGENDA

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

To Observe the Meeting:

1. Live Feed: <https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/>
2. Zoom Link: <https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09>
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day of the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)). Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.**

CALL TO ORDER / ROLL CALL

Council Members: Tracy Johnstone, Krysi Riggs, Scott Thomson, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

OPEN SESSION

1. Pledge of Allegiance
2. Adoption of Agenda

PRESENTATIONS AND PROCLAMATIONS

None this meeting.

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports
2. Administration Reports

CONSENT CALENDAR

No Consent Calendar items this meeting,

REGULAR BUSINESS

1. GOALS AND PRIORITIES WORKSHOP

The Council will participate in a workshop to establish Council goals and priorities for the City for the upcoming Fiscal Year.

RECOMMENDATION

Participate in the workshop and provide staff direction

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

No Public Hearings this meeting.

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items
2. Correspondence

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on April 16, 2024 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.



CITY OF OROVILLE STAFF REPORT

TO: MAYOR PITTMAN AND CITY COUNCIL MEMBERS

FROM: BRIAN RING, CITY ADMINISTRATOR

RE: GOALS AND PRIORITIES WORKSHOP

DATE: APRIL 9, 2024

SUMMARY

The Council will participate in a workshop to establish Council goals and priorities for the City for the upcoming Fiscal Year.

DISCUSSION

On an annual basis, the Council participates in a Goals and Priorities Workshop to establish goals and priorities for the upcoming Fiscal Year. Once established, these goals and priorities will provide staff direction for high priority focus, budget development and possible policy or municipal code updates.

FISCAL IMPACT

None

RECOMMENDATION

Participate in the workshop and provide staff direction

ATTACHMENTS

None

Oroville City Council

Goals and Priorities

2024/25



Agenda

- Program Overview - Brian
- Department Updates – Department Leadership
 - Administration/Finance Update (Finance, Human Resources, Information Technology, City Clerk)
 - Business Assistance / Housing Development
 - Code Enforcement (including Recycling)
 - Community Development (Building, Planning, Capital Improvements)
 - Fire
 - Police
 - Public Works (Streets, Sewer, Airport, Engineering, Parks/Trees, Museums)
- Council Prioritization



Program Overview

Goals and Priorities

2024/25



Goals and Priorities Program Overview

- 2023/24 Fiscal Year Budget
 - City still has a very healthy \$9M reserve
 - Budgeted \$4M in Measure U funds for Capital Projects (Convention Center, Chinese Temple Roof, City Hall Remodel), Capital Asset Replacement Fund along with current year expenses, and for Road Projects
 - Staff do not anticipate any surplus balance for new projects FY 2024/25



Goals and Priorities Program Overview

- 2023/24 Fiscal Year Budget (continued)
 - Unrestricted one-time dollars that were available (Local Fiscal Recovery funds, RDA monies), were expended (\$3.6M for new corporation yard purchase and budgeted infill work – and ordering of new Type 1 Engine \$1.25M)
 - Any future additions outside of the budget process will likely require offsetting reductions in order to fund



Goals and Priorities Program Overview

- 2024/25 Fiscal Year Budget Requests
 - There are significant cost increases that must be included in next year's budget
 - There are a number of new budget requests
 - Budget requests will certainly exceed available revenue sources
 - Looking today to get input from Council on prioritization of these requests



Administration/Finance

Goals and Priorities

2024/25



Key Accomplishments Completed in 2023/24

- Went Live with new financial software on 7/1/2023
 - Evaluated old processes and implemented efficiencies when practical
- Completed annual audit
- Completed annual budget
- Converted City transparency platform to a more cost effective provider
- Working on a new payroll software solution



Key Initiatives Continued Into 2024/25

- Complete payroll software conversion
- Complete timesheet conversion
- Complete Human Resources software implementation
- Compensation Study implementation



New Initiatives for 2024/25

- Look for streamlining opportunities
 - Automated billing
 - Decentralize the Accounts Payable process.
- Continue working towards paperless processing
- Add staff as needed
- Prepare and deliver 5-year financial forecast
- Implement new City website



New Budget Requests

- Requesting the addition of the position of Accounting Manager \$150,000
 - This request is two-fold:
 - Needed to help with strained workload
 - Succession planning for the future
- New website \$75,000
- Legislative Advocacy \$100,000
- Capital Asset Replacement Fund \$500,000
- Compensation Study implementation \$250,000



Business Assistance / Housing Development

Goals and Priorities

2024/25



Key Accomplishments Completed in 2023/24

- Secured \$6,126,450 in new grant funding
- Funded \$600,000 in new First Time Home Buyer Loans
- Funded \$203,704 in new Owner-occupied Rehabilitation Loans
- Completed the Wyandotte Academy Improvement Project
- Successfully submitted and adopted the 2022-2030 Housing Element
- Received \$1,237,453 in loan payoffs



Key Initiatives Continued Into 2024/25

- Lincoln Commons Apartments and Lincoln St. Senior Apartments
- Mission Esperanza
- Oroville Convention Center
- Neighborhood Clean-up
- Permanent Local Housing Allocation (PLHA)-OOR Rehab Program
- Administer Butte County's CalHOME First Time Homebuyer Program
 - Veteran Housing Development Corporation (VHDC) multi-family project



New Initiatives for 2024/25

- Secure new grant funding for programs (FTHB, Rehab, Public Service)
- Secure new grant funding for infrastructure improvements (public facility improvements, fire truck purchase)
- If financially feasible procure new loan portfolio management software



New Budget Requests

- Budget 40% of Director's salary to general fund \$65,000



Code Enforcement

Goals and Priorities

2024/25



Key Accomplishments Completed in 2023/24

- Code Enforcement Staff has opened 1370 cases in the past year
- Code Enforcement Staff closed 1232 cases in the past year
- Code Enforcement abated 270 Abandoned vehicles from City streets and private property
- Code Enforcement successfully closed 553 Public Nuisance Cases



Key Accomplishments Completed in 2023/24

- Completion of the Updated Policy and Procedure Manual for the City
- Implementation of the Lexipol Policy Management Program
- Completion of the updated painting and carpet install at City Hall



Key Initiatives Continued Into 2024/25

- City Works/ Clean Streets Grant
- Launching of Tyler Software for Code Enforcement
- Cal EOS Impact Grant Supporting Code Enforcement and Planning



New Initiatives for 2024/25

- Complete the Final Receivership Property
- CE Staff's Completion of CACEO Module 3 Course
- Ongoing Submissions for Grants to Support Code Enforcement's objectives to improve the quality of life for our city.



New Budget Requests

- Special Department Expense Funding towards full cost recovery abatement projects \$25,000



Community Development

Goals and Priorities

2024/25



Key Accomplishments Completed in 2023/24

- Adopted current building code
- Adopted Ordinances
- Adopted SCIP and BOLD Programs
- Adopted Housing Element
- Adopted new City logo





Key Initiatives Continued Into 2024/25

- Build Team by filling vacant positions, increasing collaboration, and elevating customer service
- Continue to improve relationships between City and community through enhanced customer service, education, and outreach
- Community Development Department remodel
- Continue to pursue Residential and Commercial development
- Southside revitalization plan implementation



Key Initiatives Continued Into 2024/25

- Complete Circulation Element update
- Continue to pursue microgrids and energy resiliency.
- Gateway pre-development
- Continue working with GSCA for Broadband Grant
- Marketing City for development, civic pride, and tourism
- Updates to the Oroville Municipal Code to better reflect the current position for development



New Initiatives for 2024/25

- Establish Oroville as a hub for alternative energy
 - Create cluster or concentration of bio-mass businesses
 - Attract battery manufacturers and create a cluster
- Update Municipal Code to meet the goals of the General Plan and Housing Element
- Smooth transition into the Energov system
- Web-based development guide implementation
 - Outreach and training for community users for increased satisfaction, ease of use, and reduced frustrations to the permitting process



New Initiatives for 2024/25 - Continued

- Promote a business development in the downtown area
- Attract food providers for North Oroville – grocery stores and restaurants
- Pursue trade school opportunities to educate and prepare Oroville residents for jobs as new industries emerge within the community
- Continue exploration of a potential vernal pool mitigation bank to assist developers in their efforts of providing market-rate housing
- Developing a streamlined process for permitting of alternative energy solution businesses



New Budget Requests

- Economic Development/Trade Shows/Marketing \$50,000
- Marketing – Implementing various components of City marketing plan (consultants, marketing material, media, etc.) \$250,000
- Office Furniture New Staff \$10,000



Fire

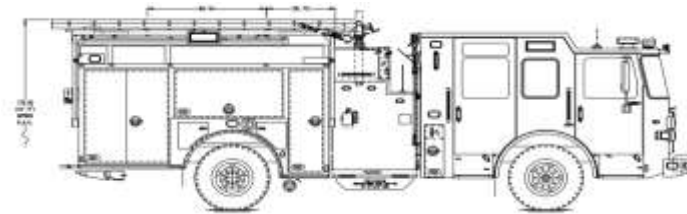
Goals and Priorities

2024/25



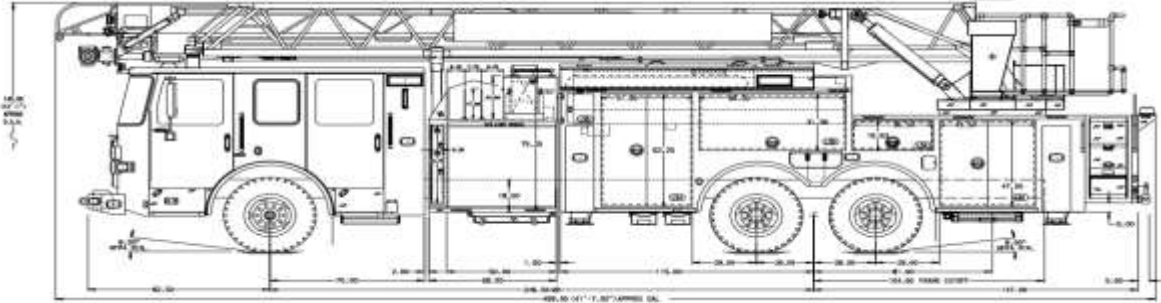
Fire Department Accomplishments 2023/2024

- Type 6 Fire Engine Delivered
- Type 1 Fire Engine Ordered
- Water Rescue Team and Equipment
- Certified UAS Pilot With Drone on City Apparatus
- Updated Aerial Ladder Truck Program
- New Command Vehicle



Key Initiatives Continued Into 2024/25

- Westside Public Safety Facility Planning: (Ensuring Community Safety)
- Enhancing Firefighter Capabilities: (New Aerial Ladder Truck)
- CALFIRE – Implementation of 66-Hour Workweek (November 2024)
- Explore Priority Dispatching: (Reduce Call Volume)



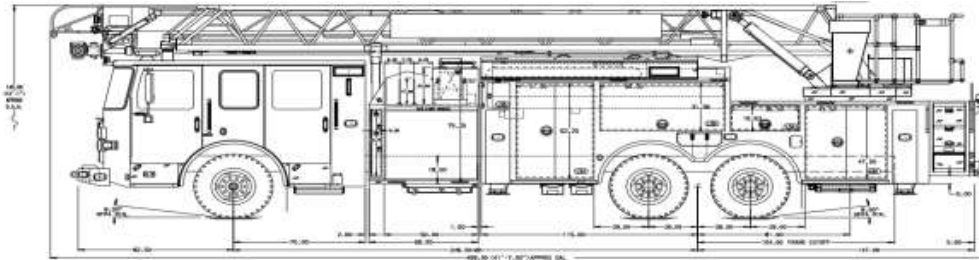
New Initiatives for 2024/25

- Westside Public Safety Facility: In Phases-Strategic Plan
- Enhancing Firefighter Capabilities: Apparatus Replacement Plan
- Reduce Response Times: City General Plan
- Relocate Physical Fitness Gym From Apparatus Bay



New Budget Requests

- Aerial Ladder Truck \$1,867,321 (MAY 2024)
- Apparatus Shoreline Power \$11,790
- Rescue Support Response Vehicle \$97,000
- Breathing Air Compressor (SCBA) \$87,434
- Funding for 66-hour workweek \$500,000
- Engineering and design work \$1,000,000



Police

Goals and Priorities

2024/25



Key Accomplishments Completed in 2023/24

- Implemented ALPR Camera network
- Implemented Community Navigator Program
- Upgraded Department Social Media Presence
- New patrol vehicle fleet and vehicle cameras
- Appointment of New Assistant Chief



New Initiatives for 2024/25

- Increase staffing
- Continue to expand network of supporting technology such as ALPR Cameras and surveillance cameras
- Expand community navigator program and continue to liaise with local businesses to combat crime and increase community engagement
- Expand social media / website presence



New Budget Requests

- 5 New Patrol Vehicles \$375,000
- 35 new Firearms \$145,000
- New Split A/C System for Report Writing \$85,000
- Replacement Furniture \$20,000
- Purchase Empty Lot Next to OPD \$185,000



Public Works

Goals and Priorities

2024/25



Key Accomplishments Completed in 2023/24

- Sank Park Fence Completion
- Sanitary Sewer Emergency Response Plan revised and updated to reflect current state regulations and general orders.
- Acquisition of the new corporation yard
- Hired new public works manager-sewer (Jamie McGuire)
- Successful bidding on the Pavement Management System RFP



Key Accomplishments Completed in 2023/24

- Central call reporting smoke and heat detectors at all museums sites
- Reestablished relationship with BCAG
- SR-160 Project to begin in early May 2024
- Memorandum of Understanding (MOU) Agreement with Butte County for Ophir Road Resurfacing (**Thank you, Amy**)
- Established relationship with State Water Resources Control Board (SWRCB) related to our sanitary sewer system



Key Initiatives Continued Into 2024/25

- Pavement Management Program, apply PCI (Pavement Condition Index) scoring to streets resurfacing projects
- Regional FOG (Fats, Oils, Grease) Program in collaboration with SCOR, TWSD, LOPUD, and COO mandated by SWRCB
- New Computerized Work Order Management System (CMMS) implementation across all Public Works divisions
- The Pursuit of ATP grant funding for TBM and Washington Ave corridor



Key Initiatives Continued Into 2024/25

- Implementing PMP recommendations for CIP and smaller asphalt restoration projects – Tier 2 project
- New street lighting Montgomery Street city parking lot adjacent to Mugshots and the levee
- Development of CIP RFP for Lott House, Chinese Temple and Pioneer museums
- Cal Oak Corp Yard Infill Work



New Budget Requests

- Conversion of Public Works Operator 1 (Sewer) to Flex 1/2. Conversion of these positions provides staff career ladder once they attain journey level skills – no cost
- Purchase of a new 3500 service truck for the collections department, currently 1 of 2 first responder trucks (Unit 52) is 32 years old and is no fit for sewer duty – sewer fund \$85,000
- Street dept funding for mastic machine rental and associated materials - \$50,000
- Funds for purchase of 2 speed radar trailers for traffic studies – traffic impact fees/sewer fees - \$40,000



New Budget Requests

- Training budget increase for wastewater operators. This request to allow staff to attend mandatory/regulated training courses, certification/recertification classes (CEU's), industry specific conferences and training related to new technology, industry standards and trends, materials and equipment - \$10,000
- Increase training budget for streets, and parks department. Enroll in APWA memberships, allow staff to attend conferences and training, for continuous improvement of their craft - \$10,000
- Tier Two Paving fund - \$500,000



New Budget Requests

- Continuation of Fire Mechanic at CalFire - \$100,000 (\$165,000 minus salary savings from not filling one City Mechanic allocation)
- PMI - \$75,000
- FOG program implementation – sewer fund \$10,000
- CMMS System - \$75,000
- Lott Home, Chinese Temple, Pioneer Capital Improvements - \$200,000



City Summary – 2024/25 Budget Requests

New Requests – Summary

2024/25



New Budget Requests Summary

- Staffing - \$1, 485,000:
 - Compensation study implementation \$250,000
 - Addition of Accounting Manager \$150,000
 - Considering two minor staffing allocation changes in Code Enforcement and CD.
 - Partial funding for Business Assistant/Housing Development Director salary \$65,000
 - Fire 66-hour workweek implementation \$500,000
 - Fire Mechanic CalFire \$100,000
 - City Council Compensation \$20,000
 - City Attorney Compensation \$50,000
 - Legislative Advocacy \$100,000



New Budget Requests Summary

- Projects - \$900,000:
 - Funding for “Tier-Two” type paving projects \$500,000
 - Facility maintenance at Lott Home, Chinese Temple, Pioneer \$200,000 – **Capital Project Fund?**
 - Emergent Road Repair - Mastic Projects - \$50,000
 - Pavement Management System - \$75,000
 - **Computerized Maintenance Management System - \$75,000**



New Budget Requests Summary

- Capital Assets - \$3,563,545:
 - Aerial Ladder Truck \$1,867,321 (MAY 2024) - Grant
 - Apparatus Shoreline Power \$11,790
 - Rescue Support Response Utility Vehicle \$97,000 – Grant/GF
 - Breathing Air Compressor Tank Filler (SCBA) \$87,434 – Grant/GF
 - Engineering and Design work Westside Station \$1,000,000 – District Funding
 - Capital Asset Replacement Fund – Funding \$500,000



New Budget Requests Summary

- Capital Assets – Continued - \$945,000:
 - 5 New Patrol Vehicles \$375,000 – Capital Asset Fund
 - 35 new Firearms \$145,000
 - New Split A/C System for Report Writing \$85,000 (OPD)
 - Replacement Furniture \$20,000 (OPD)
 - Purchase Empty Lot Next to OPD \$185,000
 - Replacement Furniture \$10,000 (CD)
 - F350 Service Truck \$85,000 (sewer)
 - Speed Radar Trailers \$40,000 (traffic and sewer funds)



New Budget Requests Summary

- Miscellaneous - \$710,000:
 - Abatement project cost recovery \$25,000
 - Economic Development \$50,000
 - Marketing \$250,000
 - **New website \$75,000 – Funding available**
 - Training \$20,000 (PW)
 - **FOG Program Implementation \$10,000 – Sewer fund**
 - Community Enhancement Fund Increase \$30,000 (\$20K to \$50K)
 - Pressure washing contract work \$50,000
 - Unanticipated needs \$200,000



City Council Input

New Requests – Summary

2024/25



Council Member Priorities

- Available resources have yet to be determined
 - Should \$1.5M in resources be available, please articulate what your priorities would be.

